



**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
June 15, 2021
Oakland Community College
Highland Lakes Campus Student Center
7350 Cooley Lake Road
Waterford, Michigan**

1. CALL TO ORDER

Chair Jackson called the meeting to order at 6:39 p.m.

2. ATTENDANCE

Present:

Pamela S. Jackson, Chair
Susan Gibson, Secretary
Susan E. Anderson, Treasurer
Shirley Bryant, Trustee

Absent:

Kathleen A. Bertolini, Vice Chair
Pamala M. Davis, Trustee
Christine M. O'Sullivan, Trustee

3. APPROVAL OF AGENDA

Chair Jackson added action item number 7.5 Oakland Community College and American Federation of State, County and Municipal Employees Local 2042 Classified Bargaining Unit Labor Agreement 2021-2022 to be addressed by the Board after the Closed Session.

Trustee Anderson MOVED to approve the amended agenda, and Trustee Gibson seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

4. APPROVAL OF MINUTES

4.1 May 18, 2021 Regular Board Meeting Minutes

A – ACTION

Trustee Bryant MOVED to approve the May 18, 2021 Regular Board Meeting Minutes. Trustee Gibson seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

4.2 May 18, 2021 Closed Session Minutes

B – ACTION

Trustee Gibson MOVED to approve the May 18, 2021 Closed Session Minutes. Trustee Anderson seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments

Faculty member and OCCFA President Gina Mandas spoke to the Board regarding the decision to return to face-to-face classes for the Fall semester. A task force comprised of administration and union representatives has been meeting for several months. Questions of concern have been brought to the task force based on discussions with and surveys from the faculty, but faculty feels their concerns were not heard or considered. Based on the last survey taken, Ms. Mandas noted that 30 percent of the faculty are resistant to returning in the Fall and 30 percent are concerned about returning.

OCC faculty members Belle Kimmel, Katelyn Cottone, and Dr. Luti Erbeznik addressed the Board regarding their concerns about returning in the Fall to a face-to-face teaching format. Ms. Kimmel and Ms. Cottone noted although they are vaccinated, their young children are not yet able to receive the vaccine. They are concerned for their family's safety if they must teach in person. Ms. Cottone and Dr. Erbeznik also felt uncomfortable to teach in a setting where masks are not mandated for everyone to wear, and where students may not yet be vaccinated. They are all concerned for the safety of the faculty members and students, and feel there are many questions that still need to be answered.

Dean of Health Professions Dr. Mary Miles spoke as to the outstanding work of the Health Professions Division in the past 15 months. When the pandemic broke out, faculty made the transition to remote didactic instruction, as well as clinical and lab instruction. In July of 2020, health professions returned to face-to-face operations for its labs and clinics. A policy and procedures were developed regarding safe practices. She recognized and thanked the Health Professions faculty and staff for returning during a pandemic to keep their students on a successful track toward graduation.

5.2. Student Government Report

Vice Chancellor for Student Services Lori Przymusinski introduced the Student Government Representative Tiffani Calhoun. Ms. Calhoun, who is also the Vice President of Student Government, provided a presentation to the Board on Student Government and Student Life at OCC.

5.3. Academic Report

5.3.1. Academic Senate Update

Academic Senate Chair John Mitchell provided the Senate update report. Some of the 2020-2021 activity included:

- Distance Learning Committee and the Professional Learning Committee were both initiated this year as new standing Senate committees.
- Ad Hoc Testing Center Committee worked throughout the year to create a well-received report in May. The College is now engaging with the committee's recommendations.

- A new Ad Hoc Committee was formed regarding Syllabus Reform. Their four priorities are:
 - Public syllabi that facilitate student knowledge and transfer ease
 - Universal Syllabus components that could be available separately for all faculty to link to
 - Updates to the Senate approved list of required syllabus components
 - Syllabus templates that can help adjunct instructors follow these other guidelines more fully
- The Senate, via the Distance Learning Committee, developed and approved a new set of course definitions, including face-to-face, online synchronous, online asynchronous, and hybrid.

Mr. Mitchell also provided highlights on the Senate Standing Committees.

Lastly, he covered plans for 2021-2022:

- College Senate and Senate Leadership will meet via Zoom (Campus Senates will decide for themselves)
- Complete the work of Syllabus Reform
- Complete and ratify a revised Senate Constitution
- Will help facilitate the move to early registration, especially with the alignment of curriculum cycle with the change
- Oversee a revision and reimagining of our assessment process, particularly through the work of SOAC and other standing committees
- Committed to advancing the College's approach to diversity, equity, and inclusion to best benefit our students, staff, and community

5.3.2. Provost Update

Associate Provost Joe Petrosky provided an update on the Economic and Workforce Development program. Some of the topics discussed included:

- Another PLC/ROBOTICS cohort completed their 15-week intensive training program, with the next program scheduled to begin on July 19. Graduates of this program move to jobs in robotics, automation and controls with employers such as Magna, ABB, Paragon Technologies, American Axle, Reliance One, and others.
- Another CNC Machining cohort completed their 8-week program. Employer partners include MB Aerospace, Williams International, and American Axle.
- Other programs that were new/inaugural launches this year include:
 - Central Sterile Processing classes began February and March this year. This 12-week intensive program went through rigorous classroom training and on-site clinical training with Beaumont Health, which will lead to jobs in the medical profession of cleaning and sterilizing medical tools, equipment, and supplies. The next cohort is scheduled to begin this week, and we are in conversations with two additional health systems regarding this program.
- Programs next in line for launching:
 - Short-term workforce cohort program in Certified Nursing Assistant/CNA program
 - Logistics Technician 7-week program resulting in a Certified Logistics Associate and Certified Logistics Technician credential
- Recognized Sandra Bachert in her new position of Director of Economic and Workforce Development
- Oakland County Apprenticeship Taskforce named two OCC representatives to their group – OCC Apprenticeship Coordinator Cameron Albring and Associate Dean in Engineering, Manufacturing and Industrial Technologies Laura Thero.
- Seven new Continuing Education Culinary classes were launched with very positive feedback. Dawnmarie Yelcho, Executive Director of Culinary and Hospitality, and her team were acknowledged for organizing these classes.
- The Motorcycle Safety program has 277 participants in Basic and Experienced Rider courses.

- Operations are picking up and resuming with companies through the Michigan New Jobs Training Program, with popular training including Quality, Project Management, Skilled Trades, Diversity & Inclusion, and Leadership.

Mr. Petrosky introduced Orchard Ridge Science Faculty member Katelyn Cottone. Ms. Cottone discussed the at-home chemistry kits she had her students taking CHE put together during COVID. She honed in on what was in the kit, obstacles that stood in the way of creating the kit, how the lab kits were used, and what the outcome was from the use of the kits.

Mr. Petrosky also introduced Marc Thomas, Dean of Teaching Excellence. Mr. Thomas provided an update on the Teaching Learning Center, whose mission is “where faculty and staff innovate and improve through the study of best practices in pedagogy, discipline-specific content, and current academic research.” Some of the objectives include:

- Build faculty network to inform and lead the work of the Center
- Faculty fellows and facilitators were brought on to work with their colleagues to build expertise in the areas of student success, experiential learning, global education, and class room technology

Mr. Thomas reported on the Winter 2021 numbers:

- The TLC Faculty Fellow for Teaching Excellence, Shawn Dry, conducted 23 workshops for 128 faculty members this semester in topics ranging from active learning to student engagement to inclusive teaching strategies.
- The Winter 2021 focus for professional learning was on building participation for all faculty (full-time and adjunct faculty) – including 133 adjunct faculty members who took part in OCC workshops, orientations, Town Hall meetings, and other professional learning activities.
- Eighty faculty members completed professional inquiry projects, ranging from collaborative communities of practice (on improving cultural awareness in the classroom, for example) to individual research projects (such as on how giving students more empowerment over their own learning improves student success).
- The OCC partnership with the Detroit Institute of Arts resulted in the delivery of four DIA workshops in Visual Thinking Strategies for 35 OCC faculty and academic staff.
- Five OCC faculty members took on new leadership roles as TLC faculty facilitators in Winter 2021. Monika Oery is leading efforts in global education, Mary Ann McGee is serving as adjunct faculty liaison, and Brianne Bouska, Michelle Fether-Samtouni, and Valerie Merriwether are working together as faculty student success facilitators to support faculty efforts around inclusive classroom strategies. Shawn Dry continues as Faculty Fellow for Teaching Excellence and Barbie Hoag continues as Faculty Fellow for Technology Innovation.
- Academy for Teaching Excellence and Academic Technology Group, with Dean Kayla LeBlanc, has conducted 15 different academic technology themed workshops and documented 73 faculty registrations in Winter.

5.4. Chancellor’s Report

Mr. Provenzano commented on the following:

- One new employee was recognized:
 - Weikai Qu, Manager of Institutional Reporting
- Two retirees were recognized for their service at OCC:
 - Nicole Pitts, English Faculty – 27 years
 - David Stoddard, Physics Faculty – 30 years
- Evelyn Chan, Auburn Hills Business Faculty, has been awarded the 2021 Faculty Member of the Year Award by The Alliance for Excellence in Online Education

- Andre' Poplar, Vice Chancellor for Human Resources and Diversity, Equity, and Inclusion, has joined the Pontiac Community Foundation Board of Directors
- OCC Alumna Chantal Davis received her doctorate degree after overcoming a life-threatening accident, and credits OCC counselor Rhonda Brown for taking her under her wing during this traumatic time
- OCC's six culinary and beverage community education courses taught by our own chefs are sold out
- U.S. Senator Gary Peters hosted a listening tour on southeast Michigan Infrastructure needs at OCC's Southfield Campus on June 4
- Commencement Car Parade was a huge success, and the Chancellor thanked everyone who had a hand in this event
- The Chancellor appreciated the public comments regarding returning to work in the fall and encouraged everyone to keep the lines of communication open
(Report on file)

6. MONITORING REPORT

6.1 Winter 2021 Monitoring Report

C - INFORMATION

Chief Strategy Officer Dr. Steve Simpson addressed OCC's Winter 2021 Monitoring Report. Some of the topics discussed included:

- Optimized Strategic Process – Maximize Resources and Impact
 - Operational Excellence – Student-Ready College, Educational Excellence, Continuous Improvement
 - People First – Data Engagement and Collaborative Culture
 - Better Together – Diversity, Equity and Inclusion
- Board Ends
 - Accreditation
 - Career/Technical
 - College Ready
 - Transfer
 - Workforce
 - Continuing Ed
 - Student Services
 - Diversity, Equity, Inclusion
- KPIs and Enrollment
- Academic Progress
- Initial Summer 2021 Data
- Building the Future – Oakland 80 and Sixty by 30 Goals
 - Online expansion for increased access and opportunity
 - Innovative funding and holistic student support
 - Community outreach and collaboration
 - Investing in student success and equity
 - Help students gain skills and credentials, build a pathway to the future

Trustee Bryant MOVED to receive and file the report. Trustee Gibson seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None
(Report on file)

Motion Carried

7. ACTION ITEMS

7.1. Board of Trustees MCCA Representative and Alternate

D – ACTION

Trustee Bryant MOVED the Board of Trustees elect Susan Gibson as representative to the MCCA Board of Directors and that Susan Anderson be elected as alternate representative to the MCCA Board of Directors for a term beginning July 15, 2021 and ending July 14, 2022. Trustee Anderson seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

7.2. SEMCOG Board Representative

E – ACTION

Having had Trustee Bertolini's prior acceptance, Trustee Bryant MOVED the Board of Trustees appoint Kathleen Bertolini as a delegate to SEMCOG to serve a two-year term beginning July 1, 2021 through June 30, 2023. Trustee Gibson seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

7.3. State Building Authority Reconveyance of Auburn Hills F Building Ownership

F – ACTION

Trustee Anderson MOVED the Board of Trustees adopt the resolution and certificate regarding resolution in addition to approving a quitclaim deed to reconvey the title of Auburn Hills F Building from the State Building Authority back to Oakland Community College. Trustee Gibson seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

7.4 Modification of Auburn Hills Campus Building Name

G – ACTION

Trustee Gibson MOVED the Board of Trustees adopt the resolution regarding modification of the Auburn Hills Campus building name from Joseph E. Hill Science Building to Joseph E. Hill Building. Trustee Bryant seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

8. INFORMATION ITEMS - none

Chair Jackson asked for a motion to move into closed session, pursuant to MCL 15.268(c), to receive an update on labor negotiations. Trustee Anderson so MOVED, and Trustee Gibson seconded.

ROLL CALL VOTE:

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

The Board went into closed session at 8:13 p.m.

The Board returned to open session at 8:29 p.m.

- 7.5 Oakland Community College and American Federation of State, County, and Municipal Employees Local 2042 Classified Bargaining Unit Labor Agreement 2021-2022 H – ACTION

Trustee Gibson MOVED the Board of Trustees approve an extension of the collective bargaining agreement with the American Federation of State, County and Municipal Employees Local 2042 Classified Staff covering the period of July 1, 2021 through June 30, 2022. Trustee Bryant seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

9. BOARD COMMENTS

Trustee Bryant noted she was thrilled with the monitoring report, the community education classes, the enrollment stabilization, and how often references are made to inclusion, diversity, and equity. She stated we are moving in the right direction.

Chair Jackson wished a belated happy birthday to Trustee Bryant. She was pleased to report that all of the Board members made donations to The Garden Party and reached their goal of \$5,000. Chair Jackson also congratulated all the teams who made the Commencement Car Parade a success. Lastly, she reported that the Oakland Early College graduation went well, and all the students were very excited.

10. ADJOURNMENT

As there was no further business, Chair Jackson asked for a motion to adjourn. Trustee Anderson so MOVED, and Trustee Gibson seconded.

AYES: Anderson, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

Chair Jackson adjourned the meeting at 8:35 p.m.

Cherie A. Foster

Date

Pamela S. Jackson, Chair

Susan Gibson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.