

Opening Course Content as Links

Sometimes course content opens automatically on your screen and sometimes you will be required to access a file by clicking on a link.

If your instructor has attached a file, the file will appear as a link. Click on the linked file to download/access the file.



Depending on your computer, how the file was linked, and the type of file, several things may happen when you click on a link:

- The link may open within the browser window.
- The link may open a new browser window.
- The link may prompt you with a dialog box, asking if you want to save the file to a local drive.
- The link may launch a different program (such as Microsoft Word or PowerPoint or Acrobat Reader) in order to display the file - In this case, you must have the different program loaded on your computer. For some of the programs, there are free viewer available for download. See the table below:

Program	File Extension	Click here for download
Word	.doc	Word Viewer
PowerPoint	.ppt	PowerPoint Viewer
Acrobat	.pdf	Reader



Helpful Hint: Create a separate folder on your computer to save all your Blackboard course documents.