

Internal Assignments: Worksheets

A Worksheet is an example of an Internal Assignment used by some instructors. A Worksheet is an activity that is completed within an Educator form. Worksheets are similar to exams and quizzes however they are usually more informal and are not timed.

To access a Worksheet, click on the **Assignments** link on the left side of your screen. Next, click on the **Worksheets** sublink.



This will bring up the list of Worksheets available to you. To access a Worksheet, click on the name of the Worksheet.

Worksheet Title	Score
Chapter 1 Worksheet	

Below is an example of a worksheet. Questions may be in the form of multiple choice, true/false, essay, fill-in-the-blank and matching. Notice that you have the ability to save your worksheet or submit it for grading. After you have completed the worksheet, you must click the **Submit** button for grading.

Chapter 1 Worksheet

Oakland Community College opened its doors on September of

- 1963
- 1964
- 1965
- 1966

POINT VALUE: 10 points

I am finished. Grade my entire worksheet.

Save my current work. Do not grade.

You must press the **SUBMIT** button below!

You may be able to see your score and the answer key to a worksheet immediately upon submission and depending on the settings implemented by your instructor, you may be able to retake the worksheet up to 10 times.