



OAKLAND COMMUNITY COLLEGE
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Board of Trustees Regular Meeting Minutes

Oakland Community College

Tuesday, June 18, 2024 at 6:00 PM EDT

@ The Regular Meeting of the Board of Trustees of Oakland Community College will be held on Tuesday, June 18, 2024, 6:00 p.m., at the Auburn Hills Campus, Room G240, 2900 Featherstone Road, Auburn Hills, Michigan.

The Regular Meeting for the Board of Trustees of Oakland Community College will be held on Tuesday, June 18, 2024, 6:00 p.m., at the Auburn Hills Campus, Building G, Room 240, 2900 Featherstone Road, Auburn Hills, MI.

This meeting will include a request for a closed session under Michigan's Open Meetings Act, pursuant to MCL 15.268(c), to discuss a written legal opinion from the College's Acting General Counsel with an update on OCC Campus properties.

1. Call to Order

Chair Jackson called the meeting to order at 6:01 p.m.

2. Attendance

Present: K. Bertolini, S. Bryant, E. Callaghan, S. Gibson, P. Jackson **Absent:** P. Davis, C. O'Sullivan

3. Approval of Agenda

Chair Jackson asked if there were any items to add or remove from the agenda. Trustee Callaghan requested two items to be added to the agenda; 7.3 Update on Academic Advisors, and 7.4 Update on Legislation for Free Community College.

Motion:

Move to approve agenda with the addition of 7.3 Update on Academic Advisors and 7.4 Update on Legislation for Free Community College.

Motion moved by Edward Callaghan and motion seconded by Kathleen Bertolini. Motion passed unanimously.

4. Approval of Minutes

4.1. May 21, 2024 Regular Board Meeting Minutes

 [05.21.2024 Regular Meeting Minutes DRAFT.pdf](#)

Motion:

Move to approve the minutes of the May 21, 2024 Regular Meeting.

Motion moved by Susan Gibson and motion seconded by Shirley Bryant. Motion passed unanimously.

4.2. May 21, 2024 Regular Board Meeting CLOSED Session Minutes

Motion:

Move to approve the minutes of the May 21, 2024 Closed Session.

Motion moved by Susan Gibson and motion seconded by Edward Callaghan.

Motion passed unanimously.

5. Communications

5.1. Community Comments

Dennis Quist, OCFPA President addressed the Board requesting that union updates be added onto the agenda for Board meetings. In addition, he requested the Board to direct administration to return to having OCCFA leadership and College administration meet regularly.

Counselors Kristine Evans, and Nahrein Atkinson, addressed the Board regarding the Counseling Department and ongoing changes.

Counselor Tony Midea read a support letter from a teaching faculty member that could not attend the meeting.

Beth Garlock, current adjunct counselor and retired full-time counselor read a letter supporting OCC Counselors from Oakland Counseling Association.

Kaitlyn Guzzi, full-time faculty member shared with the Board her observations in relation to the Highland Lakes Campus, and asked the Board to get us back on track to meet our mission.

5.2. Academic Report

5.2.1. Academic Senate Report

John Mitchell, Academic Senate Chairperson offered an update highlighting a range of Academic Senate business during the 2023-2024 academic year, which included:

Senate Work undertaken and completed:

- Regular DEIJ Updates continued to be a component of Senate Meetings.
- Senate held extensive discussion about AI/Chat GPT and its implications for College work; the conversation is continuing in the Professional Learning Committee and in a series of workshops and online resources facilitated by the Teaching and Learning Center. Extensive work and multiple motions on the AI issue has resulted

in a consensus that the existing standing committees need to be the vehicle for the issue; however, we also approved an AI statement guideline to be included in the Syllabus Components Senate-Approved document.

- The Senate had a leadership role in facilitating the first phase of the HL closure: 1) securing faculty office and classroom locations for transferring faculty 2) participating in the closure task force and a Senate ad-hoc committee 3) fostering a much higher level of communication between the College and affected faculty and staff.
- We added an option for students to choose non-degree studies (for students who may be looking to attend for personal enrichment).
- We continued to work on developing better returns on the limitations of Ellucian: 1) better course comments for the schedule of classes was undertaken but will be ongoing next year and 2) We are working on better ways to make hybrid course offerings more visible and more clear to students.
- The discussions and motions about the Staff Parking issue and its relation to shared governance has led to two innovations -- 1) a conversation roundtable with the Chancellor and selected members of senate to take place this summer and 2) the possible formation of an advisory board with cross the college representation to discuss future decisions by the administration.
- A senate motion resulted in a new policy that CIC will be informed of any pending deactivations decided by the College and through that committee senate can be informed in a timely manner.
- The Ad Hoc Committee to research our current enrollment policies and procedures finished their work and this has resulted in changes and updates to our practices, with more set to happen next year.
- The Course Completion Ad Hoc Committee has submitted their report and the support and data for increasing compressed courses and even creating accelerated pathways via these compressions is strong. Next year the committee and Senate will be addressing the practical aspects of this system.
- The Senate worked on areas of concern from the Noel Levitz Satisfaction survey and in particular was focused on providing

students with more timely feedback. The Professional Learning Committee presented best practices and will continue next year to lead senate discussion on ways for faculty to provide more timely feedback in the future.

Senate Work undertaken and still ongoing (to be completed in 2024-2025):

- Continuing Work on the Bookstore problems.
- Senate assistance in the rollout of both the syllabus software and scheduling software packages.
- Continued development of practical and reasonable proctoring options for online courses.
- Continued work on improvements to Ellucian Schedule of Classes issues.
- Continued attention to the Artificial Intelligence issue.
- Professional Development of changes in accommodations via liaising with ACCESS.

Mr. Mitchell noted it has been an honor and pleasure to serve as College Senate Chair for the past six years.

5.2.2. Provost Update

Dr. Jennifer Berne, Provost answered Trustee Callaghan's question about moving from a semester calendar to an annual calendar. She noted that Associate Provost Chapman met with a diverse group of employees to discuss this option and it was opposed to move in that direction. That opposition was for various reasons including pre-requisites, tuition payments and others.

Dr. Berne provided an update on Academic initiatives including:

- In 2023-24, through the D3C3 grant, OCC implemented a strategy for Gateway Course Enhancement. This work introduces pedagogical and curricular innovations into courses with high rates of D/F grades or withdrawal (DFW) that act as barriers to student progress in key disciplines such as Math, Biology, Accounting, Computer Information Sciences, English, Business, and more.
- Thus far, we have 12 faculty engaged in large-scale research projects, 10 online courses undergoing rebuilds to be more engaging for students, 57 faculty have engaged in mini-projects to change small elements of their courses to engage students, and 10

of those have gone on to complete follow-up projects to create larger changes based upon those experiences. Faculty are working with strategies like 1-on-1 conferencing with students, implementing student-developed research projects within the disciplines, gamification of course materials, flipped classroom models, and coaching programs for students in Math and English. We plan to host a poster session event on October 4th, prior to discipline day, featuring projects and findings from gateway faculty participants.

- Each semester, around 10,000 students enroll in these foundational courses. By focusing on their success, course by course, we can have an impact on early momentum attainment and retention for that large subset of our student population. This approach to our students enhances their success and we will work to build on it in the semesters ahead through this work.

5.3. Chancellor's Comments

Chancellor Provenzano's comments included the following:

- Welcoming new employees: Elizabeth Born, Cynthia Chiara, Darrell Parks, Kristine Rouleau, and Michael Willis
- Congratulated and/or recognized
 - Elizabeth Green on her recent election as President of the Michigan Archival Association. Elizabeth works as the College's Records Manager and Archivist at the Auburn Hills campus
 - OCC Faculty member and Detroit artist, Tylonn Sawyer, is remembering Pulse Nightclub Victims during a Pride Month exhibition. Entitled, "Forever Young," Tylonn's tribute used colored pencil to honor the victims in the tragic shooting in Orlando in 2016
 - Michelle Pergeau-Dudgeon, Karyn Holiday, Julie Gunkelman and Brianna Bouska on completing the two-year Galileo Leadership Academy.
 - OCC's Nursing Quality and Safety Committee has been recognized regionally and nationally as "an exemplar for promoting a [just culture](#) in nursing education." The College's Good Catch report and Quality and Safety Reporting Tool identify trends and provide direction for process improvement, with the overall goal of improving the quality and safety of the clinical practice of students

and faculty. It serves as a model for other colleges across the country. Congratulations to OCC Nursing Faculty Nina Barkell, committee chair and all of the members.

- Oakland Early College graduated 46 students this June! That's an 11 fold increase since its first graduating class in 2009. 2636 credits were earned by the students. I want to thank Chair Jackson and Joe Petrosky for attending the ceremony and cheering on the grads. I'd also like to recognize OEC school head, Morrison Borders for his leadership.
- Our Dental Hygiene program's Pinning Ceremony was held on May 23 at the Smith Theatre. You can see 16 of them here in the photo with the "tooth" balloon bridge. Our thanks to Jennifer Shelbourne and our wonderful health sciences faculty for another successful year.
- It was only one month ago that OCC celebrated Commencement, where 611 grads crossed the stage with 4,500 guests cheering them on. It was quite a sight to behold, and it all seemed to go like clockwork. , I want to thank Ken Faulk, Steve Linden, the marketing and communications staff and all OCC employee and student volunteers for organizing a day that allowed each graduate to feel special.
- Starting Fall of 2024, Oakland University will open their residences to OCC students. Oakland University is only five minutes away from OCC's Auburn Hills main campus. This is a great option for students looking for a place to live while attending OCC and get the university feel with affordable community college tuition. Benefits include: free wi-fi, laundry, parking and even toilet paper! (I may just think about moving there, haha.) Our thanks to Vice Chancellor Kim Hurns for turning this dream into a reality.
- Yesterday, Henry Ford College, Macomb Community College and Oakland Community College joined together to teach more about the significance of Juneteenth. We sponsored Mama Jatu, a storyteller and educator at the Charles H. Wright Museum of African American History, who brought history to life. She informed us about Juneteenth, also called Juneteenth Independence Day, Freedom Day and Emancipation Day. Our

thanks to Kristina Marshall for helping us all to learn more about the history and meaning of Juneteenth.

- Nine of our full-time counselors attended a D3CS Student Success Cluster meeting at Schoolcraft College to share the work that they have been doing implementing the CRM, establishing caseloads and developing a Standard of Care based on the NISS/Georgia State best practices in advisement. Along with the Dean, the team was able to proudly share our progress and learn from colleagues at other community colleges. The meeting of the eight community colleges was a milestone in the work the colleges have been doing to increase student success as part of the D3C3 Grant.

5.4. Student Engagement Report

No report

6. Action Items

6.1. Board of Trustees MCCA Representative and Alternate

 [6.1 MCCA Representative & Alternate Appointments.pdf](#)

Motion:

Move for the Board of Trustees to appoint Trustee Gibson as representative to the MCCA Board of Directors and that Trustee Bryant be appointed as alternate representative to the MCCA Board of Directors for a term beginning July 15, 2024 and ending July 14, 2025.

Motion moved by Kathleen Bertolini and motion seconded by Edward Callaghan.
Motion passed unanimously.

6.2. Board Policies & Procedures - Trustee Vacancy Procedure (second reading)

 [6.2 Proposed Amended Board Policy Procedure.pdf](#)

 [1 18 Trustee Vacancy Procedure REDLINED 05.29.2024.docx](#)

Motion:

Move to approve the second reading to adopt the amended Trustee Vacancy Policy Procedure.

Motion moved by Susan Gibson and motion seconded by Edward Callaghan.
Motion passed unanimously.

Trustee Callaghan asked as a housekeeping item, to have a table of contents added for the appendices. B. Rae noted that will be added.

7. Information Items

7.1. Community Review Results Presentation

 [7.1 Community Review Survey Results.pdf](#)

SeyferthPR representatives, Karen Kirchenbauer and Debora Kiekoover provided a PowerPoint presentation of the survey results, that was conducted earlier this spring.

Motion:

Move to receive and file the Community Review Survey results.

Motion moved by Susan Gibson and motion seconded by Shirley Bryant. Motion passed unanimously.

Trustee Callaghan asked the trustees to itemize the takeaways, which can be revisited in the fall to determine how we can move forward utilizing those takeaways.

7.2. Winter 2024 Monitoring Report

 [7.2 Winter 2024 Monitoring Report .pdf](#)

 [Winter 2024 Monitoring Report Presentation - FINAL 6.10.24.pptx](#)

Kristin Carey Li, Director of College Strategy provided an details about the Winter 2024 Monitoring Report. Some of the topics covered were:

- Optimized Strategic Process
- Key Performance Indicators
- Enrollment Trends
- Fall to Winter Retention
- Early Momentum Metrics
- Strategic Action Projects
- Credit for Prior Learning
- Compressed Courses
- Double Graduation Rate
- Completion

Dr. Steven Simpson, Chief Strategy Officer addressed the Board and provided information based on the data. He noted that he heard many passionate speeches tonight and he notes that he has his own views and opinions and will be happy to share those outside of the meeting. Dr. Simpson then highlighting the graduation rate, which is at 15%, the highest in many years. He stressed to the Board, with the changes we have been making and all the items that are noted by many as detrimental to the student experience, our student completion rate has significantly increased.

Motion:

Move to receive and file the Winter 2024 Monitoring Report.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini.

Motion passed unanimously.

7.3. Academic Advisor Update

Vice Chancellor for Student Services, Dr. Kimberly Hurns noted that they have drafted a job description, keeping in mind the two jobs academic advisors and counselors, and the difference in their roles. The next item planned, is to talk with OCCFA to move forward with this initiative. Georgia State and Wayne State have used this model successfully, and it helped immensely to increase their graduation rates. Dr. Hurns stated they plan to start off with three advisors total, which would be college-wide. There still is much work to complete, so the potential to start by fall is slim. These advisors will not replace adjuncts and it isn't a one to one comparison. With the addition of advisors, we are able to assign case loads to counselors allowing them to be assigned to students, so they will be with the students throughout their OCC career.

7.4. Legislation for Free Community College Update

Eunice Jeffries, Director of Government and Community Relations reported on the Community College Guarantee. She noted the Governor presented this during her budget presentation. It was an idea offered, but not a free standing bill. The Governor had it in her budget and the Senate had another version in their budget line. Through the MCCA we heard about all the different impacts on the institutions, and there was a decision to have one voice for all 31 colleges. The following is a unanimous and public statement that MCCA provided to legislators on behalf of all Michigan Community Colleges.

“Michigan’s broad and diverse association of community and tribal colleges stands together in our unanimous support of the Michigan Achievement Scholarship Community College Guarantee Compromise. The Michigan Achievement Scholarship (MAS) is a game-changing program for college affordability in our state, and we believe updates to the program will ensure that it benefits all students, whatever their educational goals and personal circumstances.

“The MAS Community College Guarantee Compromise is a tuition-free path for recent high school graduates who enroll full-time at a community college in which they qualify for in-district tuition or a tribal college. Under the plan, students not eligible for in-district tuition may receive a last-dollar award amount capped at the amount of in-district tuition and fees. And, all students eligible for the MAS and who qualify for a federal Pell Grant will qualify for an additional payment of \$2,000 to help cover costs of attendance.

“These key updates to MAS represent a compromise proposal that combines the best aspects of the work done by the Governor’s office, the House and the Senate, and we are confident this approach will grow Michigan’s college-going culture to change lives, help reach Michigan’s Sixty by 30 goal, and create a more prosperous state.

“On behalf of our schools and our students, we ask that you join us in support of the Michigan Achievement Scholarship Community College Guarantee Compromise.”

This statement went to all legislators it took all the nuances of all three branches. Ms. Jeffries noted that we are no where today with this, but there is good in that and some challenges are in that. As the budget finalize, more may come to life.

8. CONSIDER MOVING INTO CLOSED SESSION

PURSUANT TO MCL 15.268(H)/MCL 15.243(1)(G), TO DISCUSS A WRITTEN LEGAL OPINION FROM THE COLLEGE’S ACTING GENERAL COUNSEL WITH AN UPDATE ON OCC CAMPUS PROPERTIES.

Motion:

Move into closed session.

Motion moved by Kathleen Bertolini and motion seconded by Susan Gibson. Roll Call Vote: Callaghan - AYE, Bertolini - AYE, Jackson - AYE, Gibson - AYE, Bryant - AYE

Moved into closed session at 8:10 pm

Motion:

Move to return to open session.

Motion moved by Shirley Bryant and motion seconded by Kathleen Bertolini. Roll Call
Vote: Callaghan - AYE, Bertolini - AYE, Jackson - AYE, Gibson - AYE, Bryant - AYE

Returned to open session at 9:28 pm.

The following motion was added as a result from the Closed Session discussion.

Motion:

Move to authorize the Chancellor and/or his designee, to file with the Waterford Township Planning and Zoning Division, an application to rezone the northern portion of the Highland Lakes Campus to R1-C.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Motion passed by majority. Trustee Callaghan opposed.

9. Board Comments

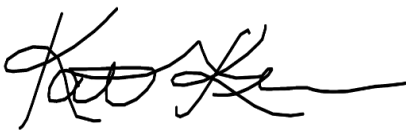
Chair Jackson thanked everyone for their participation and attendance.
Trustee Bryant inquired if the DEIJ training will be rescheduled.

10. Adjournment


Motion:

Move to adjourn the meeting.

Motion Passed Unanimously. Meeting adjourned at 9:32 pm.



Kathleen Kelly
2024-09-18 15:00 UTC



Kathleen Bertolini
2024-09-21 19:12 UTC



Susan Gibson
2024-09-18 15:29 UTC