



OAKLAND COMMUNITY COLLEGE®

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OAKLAND COMMUNITY COLLEGE®

Board of Trustees Regular Meeting

Oakland Community College
Tuesday, November 19, 2024 at 6:00 PM

The Regular Meeting of the Board of Trustees of Oakland Community College will be held on Tuesday, November 19, 2024 6:00 p.m., at the Auburn Hills Campus, Room G240, 2900 Featherstone Road, Auburn Hills, Michigan. This meeting will include a request for a closed session under Michigan's Open Meetings Act, pursuant to MCL 15.268(1)(h), to discuss a written legal opinion from the College's General Counsel regarding an update on OCC Campus properties, and pursuant to MCL 15.268(a), to discuss Chancellor's Evaluation.

Agenda

1. Call to Order

2. Attendance

3. Approval of Agenda

4. Approval of Minutes

4.1. October 15, 2024 Regular Board Meeting Minutes

4.2. October 15, 2024 Closed Session Board Meeting Minutes

5. Communications

5.1. Community Comments

5.2. Academic Report

5.2.1. Academic Senate Report

5.2.2. Provost Update

5.3. Chancellor's Comments

5.4. Clery Act & Public Safety Report

5.5. Student Engagement Report

6. Action Items

6.1. 2025-2026 Tuition Rates

7. Information Items

CONSENT CALENDAR - INFORMATION ITEMS

Items [7.1 to 7.5](#) listed below on the Consent Calendar – Information Items are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion

of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and discussed separately.

7.1. Finance Quarterly Report

7.2. College Facilities Quarterly Report

7.3. Information Technology Quarterly Report

7.4. OCC Foundation Quarterly Report

7.5. Strategic Plan Update

END OF CONSENT INFORMATION ITEMS

Request for Closed session

8. Board Comments

9. Adjournment

Mission: OCC is committed to empowering our students to succeed and advancing our community.



Board of Trustees Regular Meeting Minutes

Oakland Community College

10/15/2024 6:00 PM EDT

@ The Regular Mtg of the Board of OCC will be held on Tues, 10/15/24 6:00 pm, at 2900 Featherstone Rd, G240, Auburn Hills, MI. This mtg will include a request for closed session under MI OMA, pursuant to MCL 15.268(a)(c), Chanc. Eval. & Labor Update

1. Call to Order

Chair Jackson called the meeting to order at 6:10 pm.

2. Attendance

Present: K. Bertolini, S. Bryant, E. Callaghan, S. Gibson, P. Jackson **Absent:** P. Davis, C. O'Sullivan

3. Approval of Agenda

Motion:

Move to approve agenda.

Motion moved by Kathleen Bertolini and motion seconded by Susan Gibson. Motion passed unanimously.

4. Approval of Minutes

4.1. September 17, 2024 Regular Board Meeting Minutes

 [4.1 September 17, 2024 Regular Meeting Minutes .pdf](#)

Motion:

Move to approve the September 17, 2024 Regular Meeting minutes.

Motion moved by Kathleen Bertolini and motion seconded by Edward Callaghan.

Trustee Callaghan asked to amend the minutes section 8.1 Board Comments as follows: *Trustee Callaghan also requested that the Chancellor update and advise us regarding specific items contained in the approved minutes of the Board held on June 8, 2024. The items I identified are as follows: 1) The request by OCCFA to meet in person with the Chancellor, 2) The update status of the creation of the Academic Advisory position, 3) The findings of the Noel Levitz Student Satisfaction Survey and what action will be implemented 4) Early Alert Software all faculty will be required to use same, 5) Summary of the Survey conducted by SeyferthPR (OCC Policy 2.4) and specific changes to be adopted pursuant to survey results.*

Motion:

Motion to approve minutes as amended.

Motion moved by Edward Callaghan and motion seconded by Kathleen Bertolini.
Motion passed unanimously.

5. Communications

5.1. Community Comments

J. Craft, ESL faculty member addressed the Board, listing all the countries that are represented by the students she has had over the past two years, and noting the diversity of their backgrounds, journeys, and circumstances. She invited visitation to her class or campus to further experience this diversity.

N. Atkinson, Counseling Chair addressed the Board regarding changes in the Counseling department, and asked the Board for their official governance and support.

5.2. Academic Report

5.2.1. Academic Senate Report

R. Andersen provided the Academic Senate report for the month. He also introduced Bill Isanhart, chair of the SAS-C committee, Bill reviewed the main directive of SAS-C is to review all Administrative policies, and update or implement as necessary.

5.2.2. Provost Update

J. Berne, Provost provided her monthly update to the Board.

Trustee Callaghan inquired if we track the number of students who only attend one or two semesters? His impression of the early alert is that not all faculty are participating; and regarding the Noel Levitz results and what the next steps with those are. J. Berne and S. Simpson provided responses.

5.3. Chancellor's Comments

P. Provenzano offered his comments to the Board and audience.

5.4. Student Engagement Report

 [5.4 Student Engagement Report - PRESENTATION.pptx](#)

Heidi Renton, Student Engagement Coordinator provided a report of recent, past, and near future events and happenings. She also introduced Lisa Bica-Grodsky,

an OCC student. Ms. Bica-Grotsky provided comments about her educational journey and her experience at OCC.

5.5. Board of Trustees Self-Evaluation

Chair Jackson read the summary to the Board and audience.

 [5.5 Board of Trustee Self-Evaluation Summary 2024.pdf](#)

6. Action Items

6.1. Board of Trustees 2025 Regular Meeting and Conference Schedule

 [6.1 2025 Board of Trustees Meeting and Conference Schedule.pdf](#)

Motion:

Move approve the 2025 Board of Trustees Meeting and Conference Schedule

Motion moved by Susan Gibson and motion seconded by Shirley Bryant. Motion passed unanimously.

6.2. Fiscal Year 2023-24 General Fund Appropriation Amendment

 [6.2 General Fund Appropriation Amendment.pdf](#)

Motion:

Move to approve an amendment to increase the fiscal year 2023-24 General Fund appropriation by \$26,243,195 for a total of \$205,088,739.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Motion passed unanimously.

7. Information Items


CONSENT CALENDAR - INFORMATION ITEMS

Items [7.1 to 7.5](#) listed below on the Consent Calendar – Information Items are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and discussed separately.

Trustee Callaghan requested to receive the FYES and CYES numbers relating to item 7.1 Finance Quarterly Report next month; and inquired about 7.4 OCC Foundation Quarterly Report and if we track how many annual scholarships are converted to endowed scholarships. C. Ayar provided a response.

7.1. Finance Quarterly Report





 [7.1 - Finance Quarterly Report June 2024.pdf](#)

- 7.2. College Facilities Quarterly Report
 [7.2 - Facilities Quarterly Report June 2024.pdf](#)
- 7.3. Information Technology Quarterly Report
 [7.3 IT Quarterly Report June 2024.pdf](#)
- 7.4. OCC Foundation Quarterly Report
 [7.4 OCC Foundation Quarterly Report June 2024.pdf](#)
- 7.5. Strategic Plan Update
END OF CONSENT INFORMATION ITEMS
 [7.5 Strategic Plan Update.pdf](#)

Motion:

Move to receive and file information items 7.1 through 7.5 listed on the consent calendar.

Motion moved by Susan Gibson and motion seconded by Shirley Bryant. Motion passed unanimously.



- 7.6. 2023-2024 Annual Audit
 [7.6 - Annual Audit.pdf](#)
 [7.6 FY24 Annual Comprehensive Financial Report \(ACFR\).pdf](#)
 [7.6 Annual Audit - PRESENTATION.pptx](#)
 [7.6 FY24 Federal Awards.pdf](#)

Trustee Bryant introduced the Audit committee and others involved, and introduced T. Kostiuk. T. Kostiuk introduced D. Coomes from Plante Moran who provided an overview of the audit results. S. Converse was introduced to provide financial highlights. T. Kostiuk offered an update on capital projects.

Motion:

Move to file and receive the Annual Audit report.

Motion moved by Susan Gibson and motion seconded by Shirley Bryant. Motion passed unanimously.

- 7.7. Summer 2024 Monitoring Report
 [7.7 - Summer 2024 Monitoring Report .pdf](#)
 [Summer 2024 Monitoring Report Presentation - FINAL 10.9.24.pptx](#)

S. Simpson provided the overview of the Summer Monitoring report.

Motion:

Move to file and receive the Summer 2024 Monitoring Report report.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini.

Motion passed unanimously.

Trustee Callaghan asked how many dashboards are ready as referenced on page 14. S. Simpson offered a response, noting all the core business services dashboards are completed, along with several others. Trustee Callaghan asked if he was interpreting the last two columns of the graph on page 18 correctly. S. Simpson reiterated what the percentages are.

8. CLOSED SESSION (Guests: George Butler from Dickinson & Wright)

CONSIDER MOVING INTO CLOSED SESSION, PURSUANT TO MCL 15.268(c) FOR THE PURPOSE OF RECEIVING A LABOR NEGOTIATIONS UPDATE, AND PURSUANT TO MCL 15.268(a), FOR THE PURPOSE OF DISCUSSING THE CHANCELLOR'S EVALUATION.

Motion:

Move to go into closed session.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Roll Call

Vote: Ayes - E. Callaghan, K. Bertolini, P. Jackson, S. Gibson, S. Bryant

Entered closed session at 8:25 p.m.

Motion:

Move to return to open session.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Roll Call

Vote: Ayes - E. Callaghan, K. Bertolini, P. Jackson, S. Gibson, S. Bryant

Returned to open session at 9:05 p.m.

The following motion is a result from the closed session discussion.

Motion:

Move to approve the wage reopener agreement with the Teamster Local 214 covering the periods of 2024-2025 and 2025-2026.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Motion passed unanimously.

9. Board Comments

Trustee Bryant noted the student speaker was inspirational.

Trustee Callaghan thought we should cue up what we learned from the recent Policy Governance workshop on areas for improvement.

10. Adjournment

Mission: OCC is committed to empowering our students to succeed and advancing our community.

Motion:

Move to adjourn meeting.

Motion moved by Susan Gibson and motion seconded by Edward Callaghan. Adjourned meeting at 9:10 p.m.



ACTION

**Board Agenda Item 6.1
 November 19, 2024**

2025-2026 TUITION RATES

PROBLEM/NEEDS STATEMENT

The College needs to establish the 2025-2026 tuition rates to provide funding to offset the cost of College operations.

WHY THE ACTION IS BEING RECOMMENDED

As outlined in Board Policy 1.3, Board Responsibility, one of the primary responsibilities of the Board of Trustees is to establish tuition and fees (see also MCL 389.123, Michigan Community College Act). The proposed tuition rates and fees take into consideration taxes paid by students who reside within Oakland County and the State of Michigan.

MOTION

Move to adopt the following 2026 Fiscal Year tuition rates beginning with the Fall 2025 semester:

Tuition Rates		
\$115 per contact hour	In-district students	4 % increase
\$217 per contact hour	Out-of-district students	3 % increase
\$110 Student Service Fee	All students	No change



INFORMATION

Board Agenda Item 7.1
November 19, 2024

Finance Quarterly Report
For the Quarter Ended September 30, 2024



INTRODUCTION

Oakland Community College is a public, non-profit educational institution operating academic campuses across Oakland county. The academic services of the College are provided during terms and the majority of the expenditures follow the terms– not calendar months. In the General Fund, the College has three major revenue sources following different receipt schedules. Tuition revenues are received on a term schedule. State appropriations are received on a monthly schedule, October through August. Property taxes are received primarily from August through October.

The Operating Funds of the College are included in the quarterly report – General Fund and Designated Funds.

COMMENTS

For the Quarter Ended September 30, 2024

This report includes year-to-date information as of the 1st quarter of the fiscal year and reflects financial activity from July 1, 2024 to September 30, 2024.

FINANCIAL HIGHLIGHTS

Revenues:

In the General Fund, the College recorded total revenues of \$72,855,483 (column 3) compared to \$82,036,714 (column 4) as of the end of the same quarter last year. In Designated Funds, the College recorded total revenues of \$1,356,299 (column 3) compared to \$1,023,802 (column 4) at the end of the same quarter last year.

Property Taxes: The total amount is \$46,617,561 (column 3) compared to \$59,761,453 (column 4) at the end of the same quarter last year in the General Fund. Property taxes are primarily received from August through October. While property tax revenues are lower than fiscal year 2024 as of the end of the quarter, at the end of October 2024, property taxes are \$4 million higher than in 2023. For fiscal year 2025 and beyond, the College will continue to closely monitor the impact of the housing market, continued higher interest rates and low turnover on property tax values.

State Appropriations: The total amount is \$81,347 (column 3) compared to \$83,286 (column 4) at the end of the same quarter last year in the General Fund.

Tuition and Fees: The total amount is \$23,199,551 (column 3) compared to \$19,368,971 (column 4) in the General Fund as of the end of the same quarter last year. Enrollment for fall 2024 has increased over last fiscal for both headcount and contact hours. Tuition and fees for economic & workforce development and police/fire academy programs in the Designated Funds are \$1,259,980 (column 3) at the end of the quarter compared to \$962,533 (column 4) at the end of the same quarter last fiscal

year. In the Designated Funds, tuition and fees were impacted by COVID-19 for over three years but have been increasing slightly each fiscal year with more offerings each term.

Investment income: The total amount of investment income as of the first quarter is \$2,767,772 (column 3) compared to \$2,577,852 (column 4) for same quarter last fiscal year. This increase is due to higher interest rates.

Expenditures:

The College recorded total expenditures in the General Fund of \$28,886,516 (column 3) compared to \$27,663,681 (column 4) as of the end of the same quarter last year. In the Designated Funds, the College recorded total expenditures of \$1,306,712 (column 3) compared to \$1,211,804 (column 4) as of the end of the same quarter last year.

Employee Salaries and Wages: The amount is \$13,381,774 (column 3) compared to \$12,425,715 (column 4) as of the end of the same quarter last year in the General Fund. In the designated fund, the amount is \$708,014 (column 3) compared to \$604,505 as of the end of the same quarter.

Other Operating Expenses: In the General Fund, other operating expenses of \$7,553,881 (column 3) are lower than as of the same quarter last year with \$8,118,645 (column 4) total. Fiscal year 2025 total expenses are budgeted and expected to be higher than 2024 at year-end due to the current rate of inflation.

SUMMARY:

OCC, along with educational institutions across the nation, is faced with many challenges. These include maintaining and increasing student enrollment, managing shifts to different modalities for student learning, continuing supply chain issues, competitive and tight labor market, and inflation with rising costs of all goods, services and utilities. The College faces these challenges with the assistance of the entire college community. Together, we are committed to advancing our strategic directions and objectives. Ongoing monitoring reports hold us accountable and indicate continued progress toward the primary institutional goal: double graduation rate.

Currently, overall revenue for fiscal year 2025 is lower than 2024 at the end of the 1st quarter but as mentioned above property taxes and the timing of the receipt of funds is the reason and will adjust in October and future quarters. Most categories of expenses remained stable or slightly higher as we begin fiscal year 2025 as compared to 2024, however, the College will continue to strive to effectively manage the fiscal year budget and monitor spending throughout the current fiscal year. The College continues to be watchful of the impact of the economy, changing interest rates and enrollment throughout this fiscal year and beyond.



GENERAL FUND BUDGET STATUS REPORT For the Quarter Ended September 30, 2024

(1)	(2) TOTAL REVENUES BUDGET	(3) REVENUES YTD	(4) PRIOR YTD REVENUES	(5) YTD PERCENT OF BUDGETED REVENUES
REVENUES:				
Property Taxes	\$ 112,500,000	\$ 46,617,561	\$ 59,761,453	41.44%
State Appropriations	28,400,000	81,347	83,286	0.29%
Tuition & Fees	46,666,045	23,199,551	19,368,971	49.71%
Investment Income	6,000,000	2,767,772	2,577,852	46.13%
Miscellaneous Revenue	851,002	189,252	245,152	22.24%
Unrealized Gain/(Loss) on Investments	-	-	-	-
TOTAL REVENUES	\$ 194,417,047	\$ 72,855,483	\$ 82,036,714	37.47%
EXPENDITURES:				
	TOTAL EXPENSES BUDGET	EXPENSES YTD	PRIOR YTD EXPENSES	YTD PERCENT OF BUDGETED EXPENSES
Employee Salaries and Wages	\$ 76,067,957	\$ 13,381,774	\$ 12,425,715	17.59%
Fringe Benefits	38,746,500	6,811,751	6,112,947	17.58%
Contracted Temporary Personnel	2,541,308	412,824	423,428	16.24%
Utilities	4,771,000	726,286	582,946	15.22%
Other Operating Expenses	28,333,589	7,553,881	8,118,645	26.66%
TOTAL EXPENDITURES	\$ 150,460,354	\$ 28,886,516	\$ 27,663,681	19.20%
TRANSFERS:				
Transfer (to) from General Fund	\$ -	\$ -	\$ -	-
Transfer (to) from Loan Fund	-	-	-	-
Transfer (to) from Auxiliary Fund	(4,041,106)	-	-	-
Transfer (to) from Endowment/Restricted	(500,000)	-	-	0.00%
Transfer (to) from Plant Fund	(38,000,000)	-	-	0.00%
All Other Transfers	0	-	-	0.00%
TOTAL TRANSFERS	\$ (42,541,106)	\$ -	\$ -	0.00%



DESIGNATED FUND BUDGET STATUS REPORT For the Quarter Ended June 30, 2024

(1)	(2) TOTAL REVENUES BUDGET	(3) REVENUES YTD	(4) PRIOR YTD REVENUES	(5) YTD PERCENT OF BUDGETED REVENUES
REVENUES:				
Property Taxes	\$ -	\$ -	\$ -	-
State Appropriations	-	-	-	-
Tuition & Fees	4,833,239	1,259,980	962,533	26.07%
Investment Income	-	-	-	-
Miscellaneous Revenue	147,945	96,319	61,269	65.10%
Unrealized Gain/(Loss) on Investments	-	-	-	-
TOTAL REVENUES	\$ 4,981,184	\$ 1,356,299	\$ 1,023,802	27.23%
EXPENDITURES:				
	TOTAL EXPENSES BUDGET	EXPENSES YTD	PRIOR YTD EXPENSES	YTD PERCENT OF BUDGETED EXPENSES
Employee Salaries and Wages	\$ 3,419,966	\$ 708,014	\$ 604,505	20.70%
Fringe Benefits	1,709,768	319,731	267,879	18.70%
Contracted Temporary Personnel	2,253,472	127,907	173,695	5.68%
Utilities	-	-	-	-
Other Operating Expenses	1,973,152	151,060	165,725	7.66%
TOTAL EXPENDITURES	\$ 9,356,358	\$ 1,306,712	\$ 1,211,804	13.97%
TRANSFERS:				
Transfer (to) from General Fund	\$ 4,041,106	\$ -	\$ -	0.00%
Transfer (to) from Loan Fund	-	-	-	-
Transfer (to) from Auxiliary Fund	-	-	-	-
Transfer (to) from Endowment/Restricted	-	-	-	-
Transfer (to) from Plant Fund	-	-	-	-
All Other Transfers	-	-	-	-
TOTAL TRANSFERS	\$ 4,041,106	\$ -	\$ -	0.00%



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INFORMATION

Board Agenda Item 7.2
November 19, 2024

COLLEGE FACILITIES QUARTERLY REPORT
For the Quarter Ending September 30, 2024

FY2025 RENOVATION / MAJOR MAINTENANCE PROGRAM

Quarter End Date: September 30, 2024

Row #	Project ID	Project Name	BoT Approved	Adjustments + / -	Adjusted Budget	Status	Committed Costs	Balance
1	AH22-002	Building F Rooftop Unit Replacements	\$3,253,360.00	\$16,740.00	\$3,270,100.00	1		\$3,270,100.00
2	AH25-004	Potential Softball Field	\$50,000.00	\$0.00	\$50,000.00	1	\$5,845.00	\$44,155.00
3	HL24-999	Closure Activities	\$20,000.00	\$0.00	\$20,000.00	1	\$3,792.23	\$16,207.77
4	RO25-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	1		\$150,000.00
5	RO24-005	Miscellaneous Window Replacements	\$30,000.00	\$0.00	\$30,000.00	2		\$30,000.00
6	SF25-003	Potential Driving Pad	\$100,000.00	\$0.00	\$100,000.00	2		\$100,000.00
7	AH23-013	CREST Expansion	\$50,577,275.00	-\$90,580.00	\$50,486,695.00	3	\$357,084.00	\$50,129,611.00
8	AH25-003	Campus Chilled Water Upgrades	\$25,000,000.00	\$0.00	\$25,000,000.00	3		\$25,000,000.00
9	OR23-011	Building H - Health Professions and Sciences	\$90,873,369.00	\$1,958,373.38	\$92,831,742.38	3	\$735,531.24	\$92,096,211.14
10	RO22-003	Parking Structure Evaluation	\$0.00	\$90,300.00	\$90,300.00	3	\$18,000.00	\$72,300.00
11	RO25-003	Parking Structure Maintenance	\$1,700,000.00	\$0.00	\$1,700,000.00	3		\$1,700,000.00
12	AH25-005	Library Office Suite Modifications	\$0.00	\$25,000.00	\$25,000.00	4		\$25,000.00
13	OR25-002	Miscellaneous Campus Restorations	\$0.00	\$30,000.00	\$30,000.00	4		\$30,000.00
14	RO25-004	Ceramics Lab Modifications	\$0.00	\$20,000.00	\$20,000.00	4		\$20,000.00
15	AH21-004	Exterior Signage Upgrade Project	\$2,700,055.00	-\$35,418.54	\$2,664,636.46	5	\$230.00	\$2,664,406.46
16	AH24-010	CREST Door & Hardware Upgrade	\$0.00	\$115,703.00	\$115,703.00	5		\$115,703.00
17	AH24-016	Miscellaneous Door & Hardware Upgrades	\$170,000.00	\$37,774.17	\$207,774.17	5	\$10,288.71	\$197,485.46
18	CW23-001	CCTV & Security Monitoring Enhancements	\$0.00	\$1,272,419.73	\$1,272,419.73	5	\$1,923.39	\$1,270,496.34
19	OR21-002	Building L Renovation	\$3,200,000.00	-\$1,893,278.77	\$1,306,721.23	5	\$487,464.66	\$819,256.57
20	OR22-002	Interior Hardware Renovation	\$0.00	\$687,486.03	\$687,486.03	5	\$259,110.00	\$428,376.03
21	RO22-004	Building E Construction	\$56,511,721.00	-\$2,640,107.07	\$53,871,613.93	5	\$7,837,015.37	\$46,034,598.56
22	SF22-004	Chiller Plant Upgrade	\$0.00	\$88,173.66	\$88,173.66	5	\$15,625.00	\$72,548.66
23	SF24-003	Controls Upgrade	\$0.00	\$63,902.50	\$63,902.50	5		\$63,902.50
24	AH24-017	Miscellaneous Office Reconfigurations	\$0.00	\$7,026.80	\$7,026.80	6		\$7,026.80
25	OR20-011	Building M Remodel	\$0.00	\$319,248.55	\$319,248.55	6	\$81,246.95	\$238,001.60
26	RO24-004	Building D Roof Replacement	\$250,000.00	-\$77,409.82	\$172,590.18	6	\$91,856.42	\$80,733.76
27	HL25-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	7		\$150,000.00
28	AH25-001	Site Work & Small Projects	\$250,000.00	\$0.00	\$250,000.00	8	\$8,961.75	\$241,038.25
29	CW24-007	College-wide Catch Basin Restoration	\$0.00	\$89,646.38	\$89,646.38	8		\$89,646.38
30	CW25-001	Carpet/Flooring Replacement	\$200,000.00	\$0.00	\$200,000.00	8		\$200,000.00

1 = Planning 2 = Programming 3 = Design 4 = Bid 5 = Construction 6 = Completed 7 = Postponed 8 = Annual Project

FY2025 RENOVATION / MAJOR MAINTENANCE PROGRAM

Quarter End Date: September 30, 2024

31	CW25-002	Paving, Catch Basin & Sidewalk Restorations	\$500,000.00	\$0.00	\$500,000.00	8		\$500,000.00
32	CW25-003	Parking Lot Fixture Upgrade Program	\$100,000.00	\$0.00	\$100,000.00	8		\$100,000.00
33	CW25-004	Roof Upgrades	\$1,000,000.00	\$0.00	\$1,000,000.00	8		\$1,000,000.00
34	CW25-005	Elevator Restorations	\$500,000.00	\$0.00	\$500,000.00	8		\$500,000.00
35	CW25-006	Restroom Upgrade Program	\$500,000.00	\$0.00	\$500,000.00	8		\$500,000.00
36	CW25-997	Construction Management Core Staff	\$470,000.00	\$0.00	\$470,000.00	8	\$77,187.72	\$392,812.28
37	CW25-998	Academic/Campus Enhancements	\$1,000,000.00	-\$45,000.00	\$955,000.00	8		\$955,000.00
38	CW25-999	Emerging Needs/Contingency/Emergency	\$2,000,000.00	-\$10,000.00	\$1,990,000.00	8		\$1,990,000.00
39	HL25-001	Site Work & Small Projects	\$50,000.00	\$0.00	\$50,000.00	8		\$50,000.00
40	OR25-001	Site Work & Small Projects	\$250,000.00	-\$30,000.00	\$220,000.00	8		\$220,000.00
41	RO25-001	Site Work & Small Projects	\$150,000.00	\$0.00	\$150,000.00	8		\$150,000.00
42	SF25-001	Site Work & Small Projects	\$100,000.00	\$0.00	\$100,000.00	8		\$100,000.00
43	SF25-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	8		\$150,000.00
		Grand Total	\$241,955,780.00	\$0.00	\$241,955,780.00		\$9,991,162.44	\$231,964,617.56

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INFORMATION

Board Agenda Item 7.3
November 19, 2024

INFORMATION TECHNOLOGY QUARTERLY REPORT

July 1, 2024 to September 30, 2024

Quarterly Status Report as of September 30, 2024

Select a Quarter End Date to view the Report:

September 30, 2024 ▼

Description	Location	Status	Progress	2024-25 Budget \$	2024-25 Committed Costs	2024-25 Balance	Multi-year Project
Add OCC Chatbot to IT portal	CW	Implementation		\$0	\$0	\$0	1
Campus Server Replacement	CW	Definition		\$100,000	\$0	\$100,000	1
Colleague migration to SaaS	CW	Implementation		\$756,155	\$588,736	\$167,419	2
College Data Backup Solution	CW	Definition		\$360,000	\$0	\$360,000	1
Destiny One	CW	Testing		\$150,000	\$150,000	\$0	1
Eforms and workflows	CW	Implementation		\$904,000	\$570,000	\$334,000	3
Firewall replacement	CW	Definition		\$1,725,000	\$0	\$1,725,000	1
Infosilem	CW	Testing		\$45,000	\$45,000	\$0	1
Public Safety Paperless Key application	CW	Implementation		\$0	\$0	\$0	1
Simple Syllabus	CW	Complete		\$20,162	\$20,162	\$0	1
VDI replacement	CW	Testing		\$4,200,000	\$4,192,090	\$7,910	1
Totals				\$8,260,317	\$5,565,988	\$2,694,329	

IT Project Descriptions

Add OCC Chatbot to IT Portal

This is a project to integrate existing Chatbot functionality to the IT Support Center Portal. The Chatbot is Artificial Intelligence (AI) software currently used to improve/streamline our students' interactions. Adding it to our ITSC will expand support availability to 24x7x365; and to help off-load traffic during business hours allowing our front-line staff to handle more complex technical questions and issues.

Campus Server Replacements

This refers to servers and disk storage installed on our campuses used to manage printer queues, host campus specific software applications, and deploy computer images. The existing servers are past their useful lives and need to be replaced.

Colleague migration to SaaS (Software as a Service)

This is a D3C3-funded project with 2 major components: 1) to streamline Colleague processes and allow better integration across programs by de-customizing screens and increasing the consistency and effectiveness of how the system is used. The second component is to move the hosting of Colleague from on-premise to the cloud. By doing so, OCC can further increase the long-term maintenance, security, and sustainability of our Student Information System, freeing up time for proactive technology-based projects in service of our goal to double graduation rates and increase equitable access to education.

College Data Backup Solution

This refers to the software and storage devices that are used to make daily backups of the College's digital data. In the event of a hardware failure or accidental deletion, this solution can restore the lost data.

Destiny One

Destiny One is a comprehensive web-based Marketing, Communication, Registration, and Management system for OCC's Economic and Workforce Development department offering non-credit courses and programs and corporate training.

eForms and Workflows

This project refers to the expansion of our document imaging solution in an attempt to eliminate all paper documents and move to a 'paper-free' workplace. This project provides a 'greener', more efficient, more effective college and allows for anytime anywhere access to forms for students and employees.

Firewall Replacement

This refers to the specialized security equipment that filters, monitors and blocks cybersecurity threats from the Internet. Firewalls create a gateway barrier that limits what traffic can enter the college from the Internet.

Infosilem

Infosilem is a sophisticated software tool used to automate the management of OCC campus building/room facilities as well as creating optimized academic schedules balancing locations, classrooms, instructors, and course offerings. The tool helps to streamline students' academic pathways to completion as well as improving facility utilization.

Public Safety Paperless Key application

This software automates the Public Safety process to manage and track the hundreds of physical door keys and electronic access badges throughout the college.

Simple Syllabus

This is a cloud-based, centralized platform for managing and on-line publishing our academic syllabi. The solution simplifies syllabus management, and improves syllabus consistency and accessibility for our students.

VDI (Virtual Desktop Infrastructure) Replacement

VDI is a virtualization technology that hosts a desktop (PC) operating system and/or software on a centralized server in a data center. VDI provides easier access to academic software for students by publishing the software to the device where they log in while allowing better asset utilization for the college by reducing the need for discipline-specific classrooms and labs.



OAKLAND COMMUNITY COLLEGE®
Excellence *Empowered.*®

INFORMATION

Board Agenda Item 7.4
November 19, 2024

OCC FOUNDATION QUARTERLY REPORT
July 1, 2024 to September 30, 2024

The mission of the OCC Foundation is to improve equitable access to a quality education by connecting student and program needs to philanthropic support.

Organizational Highlights

- FY2023-24 Foundation Audit: Plante Moran has finalized their audit and reported no significant findings or issues. We appreciate Plante Moran's time during the annual audit process.
- The Advancement team recently gathered with the Foundation Board of Directors to present the team's three-year strategic plan developed in partnership with Strategic Insight Partners.
- A revised Employee Payroll deduction form is now housed on the OCC website. Positive feedback received regarding ease of use and completion.
- Implementation of a Program Fund Request form and process. This form creates a standard operating procedure that outlines how departments can utilize available program funds.
- Cross-functional collaboration with MarComm that includes:
 - Scholarship offerings highlighted in Student Essentials newsletter,
 - Inside OCC article shout out discussing Foundation scholarships,
 - Student Engagement digital signage mentioning scholarship opportunities across all campuses,
 - Scholarship Universe digital flyer distributed to various departments across all campuses, and
 - Foundation landing page updates
- Endowment, annual and miscellaneous scholarship opening balances determined; information shared with Financial Aid. Foundation has \$500k available to award this academic year.
- YEA (year end appeal) is in production with timeline noted below:
 - November 8 – mail date
 - November 19 – digital push
 - December 3 – Giving Tuesday
 - December 30 – last chance to give for FY 2024
- Foundation has renamed the Golf Scholarship to Empowerment Excellence Scholarship.
- Foundation has committed to funding a total of \$5,000 in scholarship assistance to Andrew Bratton, son of Dean Kevin Bratton, to continue his studies in achieving his degree or certificate.
- Reclassified \$10k in scholarship funding to be used for variable textbook awards within the student success fund. Student Services notified, awarding to begin in WI 2025.
- Newly created endowed scholarships:
 - Delta Kappa Gamma Society International
 - Mary MacDonald Smith Memorial Nursing Endowed
 - Kelly Flores Memorial Sign Language Interpreter

Fundraising Results:

	FY2023 Total 7/1/22 - 6/30/23		FY2024 Total 7/1/23 - 6/30/24		FY2025 Q1 7/1/24 - 9/30/24	
	Count	Amount	Count	Amount	Count	Amount
Total	358	\$1,731,836	354	\$408,926	122	\$81,074.03
<u>Giving Level</u>						
\$100,000 and up	3	\$1,178,914	0	\$ -	0	\$ -
\$10,000 and up	15	\$279,426	13	\$193,074	2	\$27,000
\$1,000 to \$9,999	88	\$215,556	64	\$164,721	14	\$40,310
Under \$1,000	252	\$57,840	277	\$51,130	106	\$13,764.03

INFORMATION

Board Agenda Item 7.5
November 19, 2024

STRATEGIC PLAN UPDATE

The Office of the Chief Strategy Officer is now officially in process on the deployment of the FY24-26 Strategic Plan. OCC is now fully into deployment on the first set of grant-funded strategies and continues to see success. Some notable successes included in the monitoring report continue to be in the work of culture building through managerial development, gatekeeper course success, online math outcome improvement, and many other on-going IT and data deployments to support student success at the college. Since October, OCC has advanced through one round of application to secure an additional \$1 mil in grant funding from the State and anticipates being able to report progress on this in Winter 2025. It is hoped this money will

The goal of doubling graduation continues to be supported by three main bodies of work. These include, increasing student success through the National Institute of Student Success (NISS) model for advising and self-service, workforce partnership in the mobility sector, and expanding dual and concurrent K-14 partnerships. This regional partnership of industry, philanthropy, non-profits, and the education sector continues to innovate and redefine educational systems in metro Detroit. Annual reports for both funders will have been submitted by December 2024 and OCC remains on track for funding and executing all major initiatives contained within.

And lastly, in very exciting news, OCC has been able to partner with Oakland County MDHHS on bringing two fulltime social workers to campus. These workers will serve as case managers for only OCC students and will facilitate the access and maintenance of benefits in a host of state and local social services including but not restricted to health care, housing security, food security, day care and others. Both have begun to see students in a controlled “soft-handoff” referral system. The College and MDHHS partners are both excited by the potential support this will offer the students of OCC and are excited to see the partnership underway.