

**OAKLAND COMMUNITY COLLEGE**  
**Association of Retired Personnel**  
**OCCARP Board Minutes**  
**October 5, 2018**

Present: Sylvia Berggruen, Diane Fisher, Barb Frey, Sally Hanna, Dan Jenuwine, Cheryl Kozell, Debbie Schmidt, Jackie Sibley, Bill Stuart, Bob Zemke

1. Chair Bob Zemke, called the meeting to order at 10:05 a.m.
2. There were two substitutes seated: Sylvia Berggruen seated for Judi Yerkes, and Jackie Sibley seated for Cathy Raffle.
3. The minutes of September 7, 2018, were approved.
4. Reports:
  - A. Chair Bob Zemke added the "Holiday Luncheon" to the agenda.
    - Bob shared the new Soar Macomb Brochure with the Board.
    - The thank you letter from Dan Jenuwine for the \$276 donation from the board to the OCC Foundation for the "Provenzano Excellence Scholarship" was shared with the board.
    - Bob wanted to encourage the membership to come early to support the Culinary Arts Dept. and have lunch prior to the Elder Care Seminar on November 13, 2018, given by Chris Berry, OR Campus, 2<sup>nd</sup> floor of Culinary Bldg., 1:00-3:00 p.m.
  - B. Cheryl Kozell, Treasurer reported that we have \$5,240.76 in the treasury. The college sent \$1,000 to OCCARP for the annual "Professional Development Fund".
  - C. Bill Stuart, Membership Coordinator reported that we have 200 members, and 45 people will be sent letters. We have 7 new members that have recently retired.
  - D. The Email Report from the OCC Foundation was reviewed by the board.
5. Other Business:
  - A. Dan Jenuwine said that the college will cover the cost of the college photographer to take pictures at the Holiday Luncheon.
  - B. Bob Zemke will do the report at the Annual Meeting at the beginning of the Holiday Luncheon.

This is what will be distributed to the membership during the Annual Meeting:

    1. Agenda for Annual Meeting
    2. Minutes of Annual Meeting
    3. Financial Report
    4. Moment of Silence: OCCARP Passages
    5. List of New Members
    6. List of Up Coming Events
    7. Copy of the Professional Development Form
  - C. The board would like to add cell phone numbers in the OCCARP Directory with prior permission from the member. We will let Susan Williams know that we would like cell phone numbers added.
  - D. Dan Jenuwine said that the chancellor's inauguration raised \$16,000 in scholarships and added \$12,000 in Peter Provenzano's name. They had 350 people attend the inauguration and got good reviews by all.
  - E. The open house at Auburn Hills Campus is Saturday, October 6, 2018, and we have some retirees helping.
  - F. Bob will add a new message to OCCARP Membership in the handbook. Susan will work with Judi to set up the same links in the handbook. September 30<sup>th</sup> is the date use to add a new year on membership cards.

The meeting adjourned at 12:30 p.m.

Next Meeting: November 2, 2018, 10:00 a.m., DO

Respectfully submitted, Debbie Schmidt/OCCARP Secretary

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