



OCC offers these courses in partnership with Ed2Go. Each course is approved for 24 Michigan Department of Education (MDE) State Continuing Education Clock Hours (SCECHs.) These courses are 100% online and six weeks in length.

ENROLLMENT

- Go to “fundamentals www.ed2go.com/oaklandcc or advanced careertraining.ed2go.com/oaklandcc
- NOTE: Only courses listed at www.Ed2Go.com/oaklandcc have been approved for SCECHs
- Select which course, or courses, you would like to register for, add to cart and proceed to check out

Only online enrollment through Ed2Go is accepted and only courses in the Ed2Go/OCC catalogue

SUBMIT COMPLETION FORM

REQUIREMENTS FOR COMPLETION

- You must complete all twelve lessons and quizzes. Quizzes may be retaken until passed.
- You must complete the Final Exam scoring a minimum of an 80%. There are no retakes on the Final Exam.
- You must complete an OCC SCECH Completion Form
- Email your OCC SCECH Completion Form (one for each course) to klwhite@oaklandcc.edu
Or mail to:

Kathleen White
M-TEC Building Room 220
2900 Featherstone Road
Auburn Hills, MI 48326-2845

ONCE OCC RECEIVES YOUR SCECH LOG

- OCC will verify that you have completed all of the above requirements. If all requirements are met, we will then submit your hours to the MDE’s SCR. **Please allow up to 30 days for processing.**
- The MDE will notify you by email with a link to complete your course evaluation to receive SCECH’s.

QUESTIONS? Please email klwhite@oaklandcc.edu



SCECH COMPLETION FORM

***Required (your form will be rejected unless these are completed)**

*Last Name _____ *First Name _____ Middle Initial _____

*Date of Birth (MM/DD/YYYY) _____ *Gender Male Female

*PIC Course Information _____

*Email Address (must be the same used for the Secure Central Registry) _____

*Course Title _____

*Course Start Date _____ *Final Exam Due Date _____

*Section (found in your email confirmation) _____

CHECKLIST

- Register and pay for a SCECH-approved
- Complete all 12 lessons and quizzes*
- Complete the Final Exam (scoring of minimum of 80%)*
- Complete all required fields on this form*

Email this form to: klwhite@oaklandcc.edu

Mail this form to: M-TEC Building Room 220 • 2900 Featherstone Road • Auburn Hills, MI • 48326-2845

I hereby certify that the above information is true and correct to the best of my knowledge. I understand that false or incomplete information may prevent me from obtaining SCECH credits.

*Signature

*Date

OCC Use Only (Do not fill out)	12 Lesson Quizzes	Y	N	Approved		
	Final 80%:	Y	N	Rejected	Date _____	Initial _____