



Complaints/Suggestions

NOTE: FOR GRADE APPEALS, PLEASE FOLLOW THE ACADEMIC APPEALS POLICY (see OCC website)

Students, parents/guardians, community members and OCC employees wishing to file a complaint or suggestion are encouraged to submit this form.

▶ **The completed form should be saved as a file and submitted electronically as an attachment to:**
feedback@oaklandcc.edu

NOTE: Academic/class related concerns should be sent to your instructor and/or department chairperson.

Name _____ Student ID _____ Date _____

Phone # _____ Email _____

I am a: Student Parent/Guardian Community Member OCC Employee Other

This concerns the following campus/site: AH HL OR RO SF DO Other _____

Identify the nature of the complaint/suggestion: Service Related Behavioral Facilities Related Other

Description of complaint/suggestion or incident. Provide as much detail as possible.

FOR OFFICE USE ONLY:

Assigned To _____ Date _____

Actions Completed: _____ Date _____

