



**OAKLAND  
COMMUNITY  
COLLEGE™**

### **Administrative Policy**

Policy Type: Fiscal Operations  
Policy Title: Use of Federal Funds for Lobbying  
Office Responsible: Business Services  
Related Policies:  
Related Procedures:

#### **Policy Statement**

No federal appropriated funds are to be directly or indirectly used by College Board members or employees or paid to any person to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement. If any funds other than Federal appropriated funds have been indirectly used by a College Board member or employee or paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, such College Board member or person shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The College shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contract under grants and cooperative agreement, and subcontracts) so that all sub-recipients shall be obligated certify and disclose accordingly.

#### **Change Log**

7/1/2018      Effective date (formerly 3.9.1)